



FARMHOUSE FRATERNITY

**2016-17 MEMBER, CHAPTER
AND ASSOCIATION POLICY
MANUAL**

Approved by the International Executive Board of Directors, July 26, 2016

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Policy Manual Overview

This policy manual is provided to FarmHouse chapters, associations, advisors, house mothers/directors, volunteers and staff as a resource for understanding the important policies and positions of FarmHouse International Fraternity, which apply to individual members, chapters and associations. As deemed necessary and appropriate, the International Executive Board (IEB) of Directors will draft and adopt policy, with updated versions of this manual distributed to chapter and association leadership.

These policies do not require approval from the membership, but are offered at each Biennial Conclave for review by the voting delegates representing the membership. Suggestions for policy improvement or clarification are continually sought and welcomed as a means to help the International Fraternity be responsive to meeting the needs of our membership and chapters in accordance with good governance practices.

These policies supplement the further expectations and policies contained within other guiding documents for the organization and members, including the FRMT, Ltd. Insurance & Claim Manual, the counsel of Holmes-Murphy Fraternity Insurance Division or other insurance policy carrier, the Standards of the North-American Interfraternity Conference (NIC) and the risk management policies of the Fraternal Information Programming Group (FIPG).

This policy manual is also available online at farmhouse.org.

FarmHouse Fraternity Policy on Member Health, Safety and Well-Being

FarmHouse Fraternity recognizes its responsibility to exert influence toward high standards of personal, social, and moral conduct upon its members. The Fraternity acknowledges that the college years are times particularly important to the testing and shaping of individual attitudes, beliefs and values. These concepts are basic to the collective missions of all chapters and recognize that the shaping and development of members is a function of the nature of individual chapters of FarmHouse.

Each term all chapter members will review the Fraternity's policies on member health, safety, well-being and risk management and will conduct educational programming on relevant risk management topics, including alcohol education awareness. Written and verified attendance and completion of educational programming is to be provided by the chapter to the International Fraternity.

I. Alcohol & Drugs

- A. The possession, use and/or consumption of alcoholic beverages must be in compliance with any and all applicable laws of the state, province, county, city and university.**
- B. No alcoholic beverages may be purchased through the chapter treasury nor may the purchase of same for members or guests be undertaken or coordinated by any member in the name of or on behalf of the chapter. The purchase and/or use of a bulk quantity of such alcoholic beverage, i.e. kegs, is prohibited.**
- C. No chapter member or any other individual(s), collectively or individually, shall purchase for, serve to, or sell alcoholic beverages to any minor (i.e., those under legal "drinking age").**
- D. The possession, sale and/or use of any illegal drugs or controlled substances at any chapter house, sponsored event or at any event that an observer would associate with the fraternity, is strictly prohibited.**
- E. The possession, sale and/or use of any illegal drugs or controlled substances by any member is strictly prohibited.**

- F. No chapter may co-sponsor an event with an alcohol distributor, charitable organization or tavern (tavern defined as an establishment generating more than half of annual gross sales from alcohol) where alcohol is given away, sold or otherwise provided to those present.
- G. No chapter may co-sponsor or co-finance a function where alcohol is purchased by any of the host chapters, groups, or organizations.
- H. All recruitment (rush) activities associated with any chapter will be "dry" (no alcohol present).
- I. Open parties where alcohol is present, meaning those with unrestricted access by non-members of the fraternity, without specific invitations, shall be prohibited.
- J. No member shall permit, tolerate, encourage or participate in "drinking games".
- K. No alcohol shall be present at any prospective/new member program or activity of the chapter.
- L. Alcoholic beverages may be present or consumed at chapter functions off FarmHouse property only if approved by a 3/4 vote of the chapter. Chapter function is defined as any event an individual would associate with the Fraternity. Each proposed function must be voted on separately by the chapter. Chapter functions with alcohol must be Bring-Your-Own Bottle (B.Y.O.B), or cash bar operated by the holder of a valid liquor license and in accordance with FIPG policy.
- M. In no case may alcohol be stored or consumed on FarmHouse property.
- N. FarmHouse Fraternity, and/or any of its chapters or associations, may at no time be considered the holder of a liquor license.
- O. This policy does not preclude an individual chapter from establishing a stricter policy if the members of that chapter vote to do so.
- P. If the host institution at which the chapter is established has a more strict policy, the chapter must adhere to and follow said institutional policy.

II. Alcohol-Free Housing at Conferences

- A. No alcohol will be allowed in hotel rooms and college dormitory rooms in conjunction with any stays for FarmHouse sponsored leadership conferences or conventions.**
- B. If they so choose, of-age chapter members will not be prohibited from going to a tavern/bar near the hotel or consuming alcohol at a tavern/bar inside the hotel - with the explicit understanding that they will conduct themselves in a responsible manner - and not bring alcohol outside of that licensed liquor establishment. No alcohol will be allowed in meeting rooms, hallways or just outside the property.**
- C. This policy does not preclude members and/or the International Executive Board or staff from voting to allow alcohol at specially designated off-property events at Regional Leadership Conferences, FarmHouse Leadership Institute, Conclave, To Be and Become, etc. (such as bowling/pizza nights at a licensed liquor establishment). However, a 3/4 vote is required for participants to consume alcohol - as per FarmHouse Alcohol and Drug Policy requirements.**
- D. All participants will be expected to stay in the host hotel/ residence hall - unless they're staying at their chapter houses or make prior arrangements with FarmHouse International. The same policy will apply to all members in attendance - regardless of where they're lodged.**
- E. Hotel managers and/or RAs will be given full authority to remove any person (or room full of persons) from the hotel/ facility should this policy be violated. No refunds will be given to participants sent home. Additional penalties/disciplinary action may be taken against individual(s) and/or chapters who violate this policy.**

III. Animals, Pets and Mascots

- A. No chapter of FarmHouse International Fraternity shall own a pet, animal or mascot of any kind at any time. Furthermore, Alumni Association Boards are strongly encouraged to prohibit any and all pets, animals and mascots at any time at Fraternity facilities. It is the request and expectation of the International Fraternity that each FarmHouse association include preventative and prohibitive language regarding pets, animals and mascots in chapter and/or individual member housing agreements/contracts that are executed by the association.

IV. Fighting and Physical Abuse

- A. The fraternity will not tolerate or condone any form of fighting or physically abusive behavior while on chapter premises or during a fraternity event, in any situation sponsored or endorsed by the chapter, or at any event a reasonable observer would associate with the fraternity.

V. Fire Prevention, Health and Safety

- A. All chapter houses should meet all local fire and health codes and standards.
- B. All chapters should post by common phones and in other locations emergency numbers for fire, police, and ambulance and should have posted evacuation routes on the back of the door of each sleeping room.
- C. All chapters should comply with engineering recommendations as reported by the insurance company or municipal authorities.
- D. Candles shall not be used in chapter houses or individual rooms.

VI. Firearms, Explosive and Incendiary Devices

- A. The use of firearms, explosive or incendiary devices of any kind on FarmHouse premises is expressly forbidden. The possession of firearms, explosive or incendiary devices is expressly forbidden in the chapter house.
- B. Unless prohibited by state law or university regulations, a firearm may be stored in a locked compartment within a vehicle with access limited to the owner of the firearm to prevent it from misuse or accidental use by its owner, another member, a guest, or an intruder. Any and all ammunition will be stored in a locked compartment separate from any firearms. All firearms will remain unloaded at all times while on Fraternity property.
- C. Firearms shall not be displayed, demonstrated, or cleaned on chapter premises or as part of any chapter activity.
- D. Each Association shall proactively educate chapter members on the local laws and policies, which vary from state to state and from campus to campus, regarding firearms, explosives or incendiary devices.

VII. Hazing

- A. No chapter, new member, chapter member, student, alumni member or volunteer shall conduct nor condone hazing activities. Permission or approval by a person being hazed is not a defense.
- B. Hazing activities are defined as: "Any action taken or situation created, intentionally, whether on or off fraternity premises, to produce mental or physical discomfort, embarrassment, harassment, or ridicule. Such activities may include but are not limited to the following: use of alcohol; paddling in any form; creation of excessive fatigue; physical and psychological shocks, quests, treasure hunts, scavenger hunts, road trips, or any other such activities carried on outside or inside of the confines of the chapter house; wearing of public apparel that is conspicuous and not normally in good taste; engaging in public stunts and buffoonery; morally degrading or humiliating games and activities; and any other activities that are not consistent with academic achievement; fraternal law, ritual, or policy; the regulations and policies of the educational institution; or applicable state law."

VIII. Sexual Assault and Misconduct

- A. **Sexual misconduct and assault in no way aligns with the values of FarmHouse. FarmHouse in no way tolerates or condones non-consensual sexual behaviors and actions of its members. It is the responsibility of all fraternity members to ensure a healthy and respectful environment for all people.**

IX. Member Conduct and Behavior

- A. **Members of FarmHouse Fraternity are expected to adhere to the policies and practices of FarmHouse Fraternity in a manner that represents the principles and values of the organization. A member whose behavior or conduct is contrary to these principles or who violates policy may be held accountable for their actions by a chapter or the International Fraternity. Such accountability action may include the termination of membership, as permitted in the International Fraternity's By-Laws.**

FarmHouse Fraternity Policy on Auxiliary Organizations

All chapters of FarmHouse Fraternity are prohibited from maintaining, organizing, establishing or governing auxiliary groups commonly know as "sisters" as part of chapter operations.

Chapters are prohibited from allowing non-members (those who are not candidates for membership or initiated members) to:

- Vote on chapter business or policy.
- Pay any dues or fees to a chapter.
- Be recognized or take part in the Pearls Ceremony of Initiation from the Ritual, (for Chapter, Associate or Honorary membership) other than as an invited guest.
- Be included in the chapter composite picture or listed on any roster with FarmHouse members or new members.

FarmHouse recognizes that there are persons who wish to organize to support the mission and values of FarmHouse Fraternity. The First Amendment Right of Freedom of Association allows individuals to organize such groups which are independent of FarmHouse Fraternity. The choice to conduct activities with an independent formed auxiliary is a chapter decision. An independent auxiliary shall be one that:

- Independently governs itself with absolute authority to create and disband the organization.
- Selects its own members independently of other organizations.
- Is a recognized organization of the university or college.
- Has its own constitution or by-laws.

FarmHouse Fraternity prohibits any auxiliary or other organization from using its name, logos, and jewelry and prohibits chapters from recognizing auxiliaries in chapter by-laws.

FarmHouse Fraternity Policy on Diversity & Inclusion

FarmHouse is a fraternity dedicated to the building of men. It is a college home in which a man can be: creative, share responsibilities, make lasting friendships, express his inner self in an atmosphere of trust and understanding, learn lessons in living in a community of which he is an integral part, be accepted as a participant, learn the essence of brotherhood, and learn the caring of one man—and of a community of men—for the individual, the brother, for the community and for the mutual welfare.

FarmHouse Fraternity and its members are committed to the recruitment and selection of any student who is interested in the ideals of the fraternity. FarmHouse embraces the differences of race, creed, religion, sexual orientation, physical attributes, socio-economic status and national origin. The Fraternity shall only discriminate on the basis of sex.

FarmHouse Fraternity Policy on Legacy Recruitment

A FarmHouse chapter or colony should not assume that a "legacy" prospect will accept an invitation to membership because of his relative's membership in the Fraternity, nor should such an individual be entitled to membership on the basis of such a relationship.

When a legacy or a prospective member has been brought to the chapter or colony's attention by an alumnus, the chapter members have an obligation to introduce themselves to the prospect and to consider the possibility of extending him an invitation to membership.

The chapter or colony also has an obligation to acknowledge the efforts of alumni in assisting with the recruitment of prospective new members.

The International Board reaffirms the Fraternity's policy that the local FarmHouse chapters and colonies are solely responsible for new member and membership selection.

Neither the Executive Director, nor the International Executive Board, collectively or individually, will become involved in new member selection by the local chapters and colonies.

FarmHouse Fraternity Policy on Non-Payment of Accounts Receivable

The following policy applies to all colonies, chapters and associations—as well as vendors and outside companies or organizations the Fraternity does business with:

- 1. A 1½ percent late fee will be added if invoice is not paid within 31 days of invoice date and an additional 1½ percent late fee will compound and be added each month bill is late thereafter;**
- 2. For chapters, colonies and associations, if invoice is not paid within 61 days of the invoice date, the chapter will be placed on probation.**
- 3. For chapters, colonies and associations, if invoice is not paid within 91 days of the invoice date, the chapter's Charter will be suspended.**

Chapters are to pay all Term Reports and Fees within 30 days of the beginning of each academic term in fall and spring. Initiation Reports and fees are due within 30 days of the initiation. All bills issued from the Fraternity are due within 30 days from the date issued.

FarmHouse Fraternity Policy on Non-Payment of Fraternity Loans

The following policy applies to all colonies, chapters and associations:

- 1. A 1½ percent late fee will be added if loan payment is not paid by the agreed upon loan payment date and an additional 1½ percent late fee will compound and be added each month payment is late thereafter;**
- 2. If payment is not made within 31 days of the due date, the chapter will be placed on probation;**
- 3. If payment is not made within 61 days of the due date, the chapter's Charter will be suspended;**

The above stipulations shall apply for every loan the Fraternity originates with a colony, chapter or association.

FarmHouse Fraternity Policy on Non-Payment of FRMT Insurance Premiums

The following policy applies to all colonies, chapters and associations:

- 1. A \$5 per man late fee will be added to the FRMT premium invoice for any chapter, colony or association that has not made payment that is postmarked by September 1 of that year.**
- 2. The late fee will increase to \$10 per man that will be added to the FRMT premium invoice for any chapter, colony or association that has not made payment that is postmarked by September 15 of that year.**
- 3. Chapters, colonies, associations that have not submitted payment of the invoice postmarked by October 1 will have the Chapter's Charter suspended.**

FarmHouse Fraternity Policy on University Relationship Statements

No chapter or association of FarmHouse International Fraternity shall sign, enter into or execute a contract, relationship statement of consent, property lease, special event lease or similar contract with a campus host institution, regarding the defined relationship between the university/campus and the chapter or association, without first consulting with and receiving consent from the International Fraternity.

Additional Policy and Risk Management Resources

FarmHouse Fraternity

farmhouse.org

Holmes Murphy Insurance

holmesmurphyfraternal.com

Fraternal Information Programming Group (FIPG)

fipg.org

North-American Interfraternity Conference (NIC)

nicindy.org

Association of Student Conduct Association (ASCA)

theasca.org

Local Campus Resources

Office of Fraternity/Sorority Life

Office of the Dean of Students

Office of Student Conduct

Office of Equity & Compliance

Questions regarding policy education, application and compliance may be directed to FarmHouse Fraternity at fhhq@farmhouse.org.



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