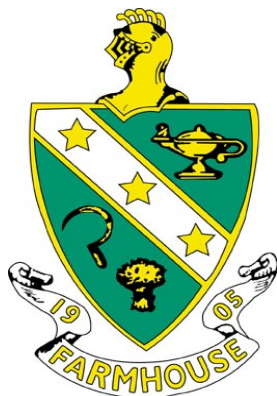


FarmHouse Fraternity

Chapter Award of Excellence Application



_____ / 195 points total

This minimum standards awards program is designed to recognize chapters that are operating at the performance level outlined by the International Fraternity in our By-Laws, policies, and handbooks. The criteria for the Chapter Award of Excellence and Achievement are built upon basic expected performance in the areas of chapter operations. The award is based upon objective criteria.

- 100 of the 195 points based on Programming
- 40 of 195 points based on Membership
- 40 of 195 points based on Scholarship
- 15 of 195 points based on Ritual
- With an additional 6 bonus points possible

The award application is completed by checking the criteria met by the chapter and providing additional information as needed.

- Chapters meeting 90% of the criteria will receive the Chapter Award of Excellence. (175.5 points out of 195 are required)
- Chapters meeting 80% of the criteria will receive the Chapter Award of Achievement. (156 points out of 195 are required)
- Chapters dropping below 70% will be placed on the Chapter Excellence Challenge. (136.5 points out of 195 are required)

It is possible for each chapter to receive the Chapter Award of Excellence. The award is given to chapters that meet the level of performance outlined in the criteria. These are annual awards to be given for the calendar year (Jan. 1, 2011-Feb. 10, 2012). The deadline for entry is February 15 of each year.

Please submit the completed applications to:

FarmHouse Fraternity
7306 Tiffany Springs Parkway, Suite 210
Kansas City, MO 64153
(816) 891-9445

Application and support materials due February 15, 2012.

This Adobe PDF form will auto calculate many of your scores, running totals and averages. **Please save a copy of this form** to your computer before you begin filling it out. Also, be sure **to save again** every time you close the document in order to ensure that none of your data is lost. Please note that that "tabbing" to the next field may not always work. Once you are finished, you can print the document by clicking on the "Print Form" button above.

FarmHouse Fraternity Chapter Award of Excellence Programming Portion

All chapters are required to complete this evaluation form for the calendar year. Complete the evaluation by checking the criteria met during the period Jan. 1, 2011 - Feb. 10, 2012. Please provide supporting material as requested. Deadline for entry is February 15. Applications postmarked after February 15 will not be eligible for receiving the awards.

Submitted by _____ Chapter of FarmHouse Fraternity

PROGRAMMING (100 points)

1. New Membership Recruitment (6 points)

_____ The chapter held a recruitment workshop prior to the chapter's concentrated recruitment period. (1 point)

_____ Name of Presenter _____ Date

_____ A recruitment committee has been established to assist the VP Recruitment and help lead recruitment efforts. (1 point)

_____ The chapter conducted the following activities in an effort to recruit graduating high school seniors: (3 point; 6 of 10 must be marked for 3 points, 4 marked for 2 points, 2 marked for 1 point)

_____ Summer recruitment event(s) for new HS grads _____ Recruitment database

_____ Spring recruitment event(s) for HS seniors _____ Letter writing to incoming freshmen

_____ Personalized phone calling campaign _____ Home visits to recruits/parents

_____ Joint FH Parents Weekend/Recruitment weekend _____ Alumni recruitment coordinator

_____ Recruitment brochure/CD developed & given to recruits

_____ Other _____

_____ The chapter is submitting Chapter Programming Award application for recruitment. (1 point)

2. New Member Education (7 points)

_____ The chapter has set guidelines and responsibilities written down and followed for its Big Brother Program. (1 point)

Attachment #1 – 1-page attachment required.

_____ The chapter has a written program for new member education and pre-initiation activities (1 point).

Attachment #2 – 1-3 page syllabus of new member education and pre-initiation schedule required.

_____ Presentations/talks from chapter executive officers, advisors and association leader(s) to the new member class on their positions/roles. (1 point)

_____ Each chapter member receives a copy of the chapter bylaws when pledging (and an updated version as changes are made). (1 point)

Attachment #3 – Include copy of current chapter bylaws.

_____ The chapter included presentations/videos for new members on (check those that applied): (3 of the 9 must be marked for 2 points, 2 = 1 point) (2 points)

- | | | |
|-------------------------------------|-----------------------|---------------------------|
| _____ alcohol awareness | _____ hazing | _____ diversity |
| _____ rape awareness/sexual assault | _____ risk management | _____ resume/interviewing |
| _____ time management | _____ study skills | |
| _____ other _____ | | |

_____ The chapter is submitting Chapter Programming Award application for new member education. (1 point)

3. Total Membership Education (6 points)

_____ The chapter conducted at least one educational program on social issues (Rape Awareness, Hazing, AIDS, racial sensitivity, etc.) during calendar year. (1 point)

Program topic/name: _____ **Presenter:** _____

% brothers/new members attending _____ **Date:** _____

_____ The chapter conducted at least one educational program on personal improvement issues (diversity, study skills, time management, etiquette, confrontation skills, Marriage & Relationships). (1 point)

Program topic/name: _____ **Presenter:** _____

% brothers/new members attending _____ **Date:** _____

_____ The chapter conducted at least one program on career networking/development (mock job interviews, resume preparation, business etiquette/interviewing, etc.) (1 point)

Program topic/name: _____ **Presenter:** _____

% brothers/new members attending _____ **Date:** _____

_____ At least one of the above educational programs was held in conjunction with another campus organization (sorority, men's fraternity, club or other organization). (1 point)

Program topic/name: _____ **Presenter:** _____

% brothers/new members attending _____ **Date:** _____

_____ The chapter polled its membership to determine what types of Total Membership programs it's interested in. (1 point)

_____ The chapter is submitting Chapter Programming Award application for total membership. (1 point)

4. Alumni Relations (6 points)

_____ The chapter & association jointly published an alumni newsletter twice each calendar year. Newsletter sent to alumni, other chapters, FH International and university administration (1 point)

Attachment #4 – Submit copy of each newsletter. Entry doubles for Outstanding Newsletter Award.

_____ The chapter hosted an alumni event (beyond Association Meetings) each academic term. (2 points)

1. Event: _____ # of alumni attending: _____ Date: _____

2. Event: _____ # of alumni attending: _____ Date: _____

_____ The chapter involved alumni in its educational programs and house operations (list alumni and assistance): (2 points; 2 or more = 2 points, 1=1 point)

_____ guest speakers & topics _____

_____ facilitator at workshops/retreats _____

_____ alumni bigger brother programs _____

_____ mentoring programs _____

_____ major house renovations/improvements _____

_____ other – explain _____

_____ The chapter is submitting Chapter Programming Award application for alumni relations. (1 point)

5. Financial Management (10 points)

_____ The VP of Finance submitted monthly a list of collections, disbursements, accounts receivable, accounts payable and a balance sheet to the Executive Board and/or Finance Committee. (1 point)

Attachment #5 – Submit most recent copy of monthly income statement and balance sheet.

_____ An annual budget existed and was reviewed monthly by a Finance Committee and/or Chapter Executive Board. (1 point)

Attachment #6 – Submit copy of budgets for current semester and previous semester.

_____ The chapter has developed and adhered to set procedures for collecting delinquent accounts. (1 point)

Attachment #7 – Attach copy of chapter policy.

_____ The chapter uses a version of Quickbooks (QB Online, small business, nonprofit versions) or uses an outside accountant to assist the VP of Finance. (1 point)

_____ The chapter requires 2 signatures on all chapter checks, or bonded firm employed by the chapter is used. (1 point)

_____ The chapter had its financial records audited/reviewed as outlined in the FarmHouse International By-Laws. (1 point)

Attachment #8 – Include 1-page summary from auditor including name of CPA or alumni audit committee members, date conducted and statement of audit opinion.

_____ In conjunction with the Association, at least \$25 per year per man is being set aside for long-term housing/needs/planning (by chapter and/or association). (1 point)

_____ The chapter maintained no more than 5% accounts receivable from chapter members. (1 point)

Current % of accounts receivables with current chapter members/new members _____

_____ A Finance Committee consisting of at least one alumna or advisor and chapter officers who handle money met once per semester to review financial condition of chapter. (1 point)

List committee members (note alum/advisor): _____

Date of Spring Meeting: _____

Date of Fall Meeting: _____

_____ The chapter is submitting Chapter Programming Award application for financial management. (1 point)

6. Campus Involvement (3 points)

_____ 75% of members participated in at least one other club or student organization besides FarmHouse. (1 point)

Attachment #9 – List of members and clubs/organizations in which members are involved.

_____ The chapter competed in campus-wide contests (Greek Week, Homecoming, sorority philanthropies) as a group. (1 pt).

Event: _____ Date: _____

Event: _____ Date: _____

Event: _____ Date: _____

Event: _____ Date: _____

_____ The chapter is submitting a 20 Cha³ter Programming Award application for campus involvement. (1 point)

7. Community Service (7 points)

_____ The chapter conducted at least two community service projects for the year, with one involving another student organization (fraternity/sorority/club/etc.). (2 points;1 point per event)

1. Project: _____ % brothers attending: _____ Date: _____

2. Project: _____ % brothers attending: _____ Date: _____

_____ 90% of the chapter participated in the FarmHouse International Promise of Service Week (providing at least one hour of community service the week of April 15th) (1 point)

_____ 75% of chapter members provided at least 10 hours of community service during the 14 months. (1 point)

Attachment #10 – Include list of brothers and projects/hours for each _____ Total # of hours brothers contributed

_____ The chapter participated in at least one sorority or other fraternity's philanthropy event. (1 point)

Activity: _____ % brothers participating: _____ Date: _____

_____ The chapter has its own philanthropy activity (all profits must go to outside charitable organization) (1 point)

Event: _____ Date: _____

% brothers participating: _____ Total money raised: _____

Total \$ donated/raised for all chapter philanthropic efforts during 14 month period \$ _____

_____ The chapter is submitting Chapter Programming Award application for community service. (1 point)

8. Risk Management/Discipline (7 points)

_____ The chapter has a Director of Risk Management, who is in charge of risk management and serves on Exec Board (besides chapter president). (1 point)

Attachment #11 – Include position responsibilities.

_____ The chapter has developed a plan of action for how to respond in the event of a crisis situation (accident, legal problems, accused date rape, etc.). (1 point)

Attachment #12 – Include copy of crisis plan.

_____ Set penalties/procedures are in place for Risk Management violations, Alcohol Policy violations, disputes, etc. (1 point)

Attachment #13 – Include chapter policy/procedures for violations.

_____ All chapter members attended a Risk Management Workshop (for instance - a lawyer speaking about legal liabilities) and Alcohol Awareness Presentation in alternating semesters (alcohol awareness one semester, risk management the other semester, or vice versa). May include on campus presentations or speakers. Programs must be endorsed by association or advisors. (2 points)

Activity/speaker: _____ **Date:** _____

Activity/speaker: _____ **Date:** _____

_____ Chapter submitted Risk Management & Alcohol Awareness verification forms to FarmHouse International each semester as required. (FH International Office to award credit based on whether forms are submitted and received) (1 point)

_____ The chapter is submitting Chapter Programming Award application for risk management. (1 point)

9. Intellectual Development & Scholastic Achievement (5 points)

_____ The chapter established and enforced grade requirements of at least a 2.3 out of 4.0 for holding chapter offices. (1 point)

Chapter GPA requirements for holding office _____

_____ The chapter established and enforced grade requirements of at least a 2.25 GPA for initiating new members. (1 point)

Chapter GPA requirements for initiation _____

_____ The chapter maintained and enforced a minimum academic standard of at least a 2.25 GPA for active members, with members below standard placed on academic probation. (1 point)

Minimum GPA required of active members: _____

What does academic probation include: _____

_____ A scholarship program was in place to assist all members with their academics, including (1 point if at least 6 marked)

- | | |
|--|--|
| _____ GPA competitions | _____ Test file systems |
| _____ Most improved GPA award | _____ Study hours/study halls |
| _____ Progress reports | _____ Scholarship banquet |
| _____ Designated quiet hours/quiet areas | _____ Award for top chapter GPA |
| _____ Individual GPA goals | _____ Academic mentors for new members |
| _____ Incentive programs (skip jars, etc.) | _____ Highest New Member GPA |
| _____ Other _____ | |

_____ The chapter is submitting Chapter Programming Award application for intellectual development. (1 point)

10. Spiritual Development (4 points)

_____ The chapter attended church as a group at least once during calendar year. (1 point)

Church/spiritual service attended: _____

% brothers/pledges attending: _____ **Date:** _____

_____ The chapter sponsors at least one ongoing bible study for members (and friends) that meets at least bi-weekly. (1 point)

_____ Besides chapter church, chapter meal prayers and prayer/devotion at chapter meetings, the chapter conducted at least two other activities to build men spiritually this year (spiritual retreat, campus prayer breakfast, etc.). (2 activities required for 1 point)

Activity: _____ **% brothers attending:** _____ **Date:** _____

Activity: _____ **% brothers attending:** _____ **Date:** _____

_____ The chapter is submitting Chapter Programming Award application for spiritual development. (1 point)

11. Social & Moral Development (4 points)

_____ The chapter held at least two non-alcoholic social events (exchanges/mixers/date parties/etc.) (2 points)

Activity: _____ **% brothers attending:** _____ **Date:** _____

Activity: _____ **% brothers attending:** _____ **Date:** _____

_____ The chapter also held at least one additional non-alcoholic social activity with another men's and/or women's group. (1 point)

Activity: _____ **% brothers attending:** _____ **Date:** _____

_____ The chapter is submitting Chapter Programming Award application for social/moral development. (1 point)

12. Physical Development (4 points)

_____ 75% of members participated in an intramural sport or a chapter sponsored physical development event. (1 point)

Attachment #14 – Include list of sports and participants.

_____ The chapter participated in at least 2 intramural athletic activities or held health/physical development workshops as a chapter this calendar year. (2 point)

Sport/Event: _____ **Date:** _____

Sport/Event: _____ **Date:** _____

_____ The chapter is submitting Chapter Programming Award application for physical development. (1 point)

13. Brotherhood/Chapter Unity (5 points)

_____ The chapter conducted at least three brothers-only events (not including recruitment events, membership education or chapter meetings) during the calendar year with a significant number of brothers in attendance. Events can range from camping to retreats away from the house to card tournaments to canoe trips to brotherhood nights. (3 points)

1. Activity: _____ **% brothers attending:** _____ **Date:** _____

2. Activity: _____ **% brothers attending:** _____ **Date:** _____

3. Activity: _____ **% brothers attending:** _____ **Date:** _____

_____ A system or program of regular constructive critiquing of members is in place to provide opportunities for personal development. (Example: Pass the gavel, membership review committee, senior critic, active criticisms) (1 point)

Attachment #15 – Include a 1-page outline/explanation.

_____ Members are recognized for outstanding brotherhood (Brother of the Week, Tip of the Hat, etc.) (1 point)

14. Chapter Management/Executive Leadership (3 points)

_____ The chapter conducted at least one Chapter Retreat this calendar year. A chapter retreat is defined as at least a 4-hour period away from the chapter house used to set goals, plan activities, and build bonds of brotherhood. (1 point)

Date of Retreat: _____ **Location:** _____

Attachment #16 – Include copy of schedule and overview of retreat plans/goals.

_____ The chapter conducted an Officer Transition Program. (An Officer Transition Program should consist of individual and/or group training of new officers by past officers and advisors. It may include officers' retreat or lock-in, written reports and notebooks, and shared officer duties during the transition period.) (1 point)

Attachment #17 – Include outline of what transition program entails.

_____ The chapter held Executive Board meetings weekly prior to each chapter meeting. (1 point)

15. Relationship with International Fraternity (8 points)

_____ Members attended and participated in the most recent Regional Leadership Conferences & FarmHouse Leadership Institute. (2 points)

RLC attended: _____

Percent (%) and Number (#) of brothers attending: _____ / _____

Leadership Institute participants: _____

_____ The chapter leadership, advisors and/or association reviewed the following policies with the chapter membership: Alcohol, FIPG, FEA Statement on Hazing, Chapter Excellence Challenge, Disciplinary Procedures, Non-Payment of Accounts, Alcohol-Free Housing at Conferences, Visiting other chapters, Auxiliary organizations (sisters), Amnesty, Legacies, Diversity and Workers Comp/Property Insurance – in section 5 of Chapter Planning Guide. (1 point)

_____ Chapter members voted for the Doane, Snyder, Skinner and Friend of FarmHouse Awards through FarmHouse International during the calendar year. (1 point)

Recipients:	_____	Doane Award (graduating senior)
	_____	Snyder Award (alumnus)
	_____	Skinner Award (female)
	_____	Friend of FarmHouse Award

_____ The chapter submitted its Term Report and paid its dues by the due date each term of this calendar year. (2 points) **To be completed by FarmHouse International Office.**

Date submitted in Fall (must be by Oct. 1) _____

Date submitted in Spring (must be by Mar. 1) _____

_____ The chapter submitted its Initiation Reports within one month of each initiation. (2 points)

Date of Spring class initiation: _____ **Report received:** _____

Date of Fall class initiation _____ **Report received:** _____

16. Relationship with University and Administration (3 points)

_____ The chapter president conducted at least one individual meeting per semester with Fraternity Affairs Advisor/Dean of Students. (1 point)

University personnel meeting with _____ **Date of meeting(s):** _____

_____ The chapter had a representative at 90% of all IFC or Greek Council meetings. (1 point)

_____ The chapter had a representative(s) at 90% of all university-sponsored training programs; special meetings; and campus-wide speakers for fraternities. (1 point)

17. Public Relations (4 points)

_____ The chapter held a special "dress meal" at least twice per calendar year with a distinguished guest (administrator, faculty member, community leader, etc.). (2 points)

1. Guest: _____ **% brothers attending:** _____ **Date:** _____

2. Guest: _____ **% brothers attending:** _____ **Date:** _____

_____ The chapter regularly updates its web site, and the webmaster has an e-mail account that is checked at least once a week. (1 point)

Web Site Address: _____ **Webmaster's E-mail:** _____

Attachment #18 – Include a screen shot of the chapter web site with current information, not older than January 15, 2012.

_____ Press releases were submitted to campus/local newspapers prior to special events/happenings (brother elected president, major community service efforts, noted guest speaker coming, anniversary celebration). (1 point)

Attachment #19 – Include sample copy of chapter press release

18. Property Management (4 points)

(SECTION FOR CHAPTERS WITH OWN CHAPTER HOUSE)

_____ The chapter and association have formed a working agreement for which party is responsible for repairs, upkeep, facilities improvements, etc., and both parties are aware of their responsibilities. (1 point)

Attachment #20 – Include copy of chapter/association operating agreement.

_____ Work duties (clean-up assignments) are understood and shared by all members. (1 point)

_____ Every member is required to sign a housing contract or membership obligations contract. (1 point)

Attachment #21 – Include sample contract.

_____ Employment agreements and/or job descriptions (responsibilities) are signed by chapter employees (cook, housemother, RA) and president/treasurer annually. (1 point)

Attachment #22 – Include copy of job descriptions/agreements.

– OR –

(SECTION FOR CHAPTERS WITHOUT OWN HOUSE)

_____ A House Search Committee has been formed to explore housing options in community/campus, with at least one alumnus or advisor serving on the committee. (1 point)

Attachment #20 – Include list of committee members and recent progress.

_____ The chapter has a strategic plan of action for identifying and acquiring common housing for chapter. (1 point)

Attachment #21 – Include copy of plan.

_____ Every member is required to sign a membership obligations contract. (1 point)

Attachment #22 – Include sample contract.

_____ The chapter has started a savings plan to assist in a down payment for a chapter house/property. (1 point)

Fund balance: _____ **Contribution this year:** _____

19. Relationship with Advisors/Associations/Parents/Housemothers (4 points)

_____ The chapter maintained at least 3 chapter advisors. (1 point)

Chapter advisors' name	E-mail	Work phone #
------------------------	--------	--------------

1. _____

2. _____

3. _____

_____ At least one chapter advisor attended each weekly meeting and regularly offered advice and suggestions to the active chapter. (1 point)

_____ The chapter conducted at least one activity involving parents this calendar year. (1 point)

Activity/event: _____ **# of parents attending:** _____ **Date:** _____

_____ Parents are invited and encouraged to attend formal initiation ceremony. (1 point)

20. Bonus Points (6 bonus points possible)

_____ The chapter selected and initiated one associate member during the calendar year. (1 bonus point)

(International Office must have received paperwork and initiation fee by Feb. 15, 2012)

Name of newly initiated associate member: _____

_____ The chapter Executive Board and Association Board had at least one joint retreat or planning session during the calendar year. (1 bonus point)

Event: _____ **Location:** _____ **Date:** _____

_____ A regular-meeting Parents' Club, Mom's Club or Dad's Club has been formed to assist the chapter with major projects, repairs, fund raising projects, facility improvements, etc. (1 bonus point)

_____ The chapter has a housemother or housefather (current undergraduate members excluded). (1 bonus point)

_____ Participation in the FarmHouse Foundation's Undergraduate Giving Club from Mar. 1, 2011–Feb. 15, 2012.

1 bonus point for 50-74% of undergraduate chapter giving at least \$10 per man

2 bonus points for 75% or more of undergraduate chapter giving at least \$10 per man

FarmHouse Fraternity Chapter Award of Excellence Membership Portion

MEMBERSHIP (40 Points)

(Will be verified by International office; 35 points if no house is owned)

_____ Membership numbers (15 points)

Average of 30 dues-paying members (actives & pledges) in the chapter for the previous calendar year.

NUMBER OF MEN (pts based on avg of semesters)

30 members or more = 15 points; if under 30 members, one point per every two members (Ex. 12 member avg = 6 pts)

Spring 2011 _____ Fall 2011 _____ Average # of members 2011 _____

_____ Comparison to Average Fraternity Size on campus (10 points)

(If less than 5 fraternities on campus, points will be re-assigned and calculated for Membership Numbers section above).

(Average fraternity size must be obtained from Fraternity Affairs/Greek Life office)

Fall 2011 Chapter Membership _____ Fall 2011 Avg Fraternity Size _____

Ex: 40 members, Avg. Fraternity Size 50 members = 80%

100% of average men's fraternity size – 10 points

90-99% of average men's fraternity size – 9 points, and so on, down to...

10-19% of average men's fraternity size – 1 point

_____ Membership Trends (5 points)

Chapter numbers (new members & actives – use attached Membership Trends form)

Spring 2009 _____ Fall 2009 _____ Average _____

Spring 2010 _____ Fall 2010 _____ Average _____

Spring 2011 _____ Fall 2011 _____ Average _____

(Comparing average numbers from _____ .² _____ .²)

More than a 5% in increase in last 3 years - 5 points + 1 bonus point

No greater than 5% average increase to no more than 5% average decrease in last 3 years – 5 points

6% - 15 % decrease in last 3 years - 3.5 points

16% - 25% decrease in last 3 years – 2 points

More than a 25% decrease in last 3 years - 0 points

_____ Housing Occupancy (5 points)

(don't include house mothers or RA's in figures)

Housing Capacity as determined with Association in Fall Term _____

of occupants living in house – Fall Term _____

90-100% of house full - 5 points

60-69% - 2 points

80-89% - 4 points

50-59% - 1 points

70-79% - 3 points

Below 50% - 0 points

_____ **New Member Class Retention Numbers (5 points)**

(Based on information from 2010/11 Term and Initiation Reports)

Fall '10: # of New Members _____ # Initiated after 1st term _____

of Holdovers initiated (following semester) _____ = Total _____

Spring '11 # of New Members _____ # Initiated after 1st term _____

Holdovers initiated (following semester) _____ = Total _____

(A) Total # of New Members (Fall'10 + Spring'11) = _____

(B) Total # of Initiated New Members = _____

Total Retention Avg. (B/A) _____

90% or higher - 5 points

60-69% - 2 points

80-89% - 4 points

50-59% - 1 points

70-79% - 3 points

Below 50% - 0 points

FarmHouse Fraternity Chapter Award of Excellence Scholarship Portion

SCHOLARSHIP (40 points)

_____ GPA percentage above all-men's average on campus for calendar year (Jan.-Dec.) (20 points)

Example

Part 1 – Chapter Average

Spring Term 41 men X 3.14 GPA (chapter/new member average) = 128.74

Fall Term 44 men X 3.11 GPA (chapter/new member average) = 136.84

85 men (A)

265.58 (B) Total Chapter Ave.

(B) 265.58 Total Chapter Average / (A) 85 Total men = 3.12 (C) Chapter GPA Ave.

Part 2 – Campus Differential

4.00 – Maximum grade attainable

Minus 2.86 – (D) Undergraduate All-Men's Average for Academic Year

= 1.14 – (E) Campus Differential

Part 3 – Percentage Above (Below) All-Men's Average

(C) 3.12 (Chapter GPA Average) – (D) 2.86 (All Men's Average)

$$\frac{\text{(C) 3.12 (Chapter GPA Average) - (D) 2.86 (All Men's Average)}}{\text{(E) 1.14 (Campus Differential)}} = 22.8\%$$

Chapter scored 22.8% above the All-Men's campus average, resulting in 18 point score in section

Part 1 – Chapter Average

Spring ' Term _____ men x chapter/pledges average _____ GPA =

Fall ' Ter° _____ men x chapter/pledges average _____ GP'

(A) _____ Total Men

(B) _____ Total Chapter Ave.

(B) _____ Total Chapter Average/ (A) _____ Total Men = (C) _____ Chapter GPA Ave.

Part 2 – Campus Differential

4.00 – Maximum grade attainable

Minus _____ – (D) Undergraduate All-Men's Average for Academic Year

= _____ – (E) Campus differential

Part 3 – Percentage Above (Below) All-Men's Average

(C) _____ (Chapter GPA Average) – (D) _____ (All-Men's Average)

$$\frac{\text{(C) _____ (Chapter GPA Average) - (D) _____ (All-Men's Average)}}{\text{(E) _____ (Campus Differential)}} = \text{_____ \%}$$

30% or greater above all-men's average & higher (20 points)

20-29% above all-men's average (18 points)

10-19% above all-men's average (16 points)

0-9% above all-men's average (14 points)

.1-9% below all-men's average (12 points)

10-19% below all-men's average (10 points)

20-29% below all-men's average (8 points)

30% or more below all-men's average (0 points)

_____ **GPA percentage above all-men's Fraternity average (10 points)**

Spring ' Term _____ men x chapter/new member average _____ GPA = _____

Fall ' Term _____ men x chapter/new member average _____ GPA = _____

(A) _____ Total Men (B) _____ Total Chapter Grade Points

(B) _____ Total Chapter Average/ (A) _____ Total Men = (C) _____

4.00 Maximum grade attainable

minus (D) _____ Undergraduate All-Men's Fraternity Average for academic year

= (E) _____ All-Fraternity Campus differential

(C) _____ (Chapter Average) - (D) _____ (All-Men's Fraternity Average)

_____ / (E) _____ (All-Fraternity campus differential) = _____ %

30% or greater above all-men's average & higher (10 points)

20-29% above all-men's average (9 points)

10-19% above all-men's average (8 points)

0-9% above all-men's average (7 points)

.1-9% below all-men's average (6 points)

10-19% below all-men's average (5 points)

20-29% below all-men's average (4 points)

30% or more below all-men's average (0 points)

_____ **GPA Trends (10 points)**

GPA's for new members & chapter members combined

Spring 2009 _____ Fall 2009 _____ Average 2009 _____

Spring 2010 _____ Fall 2010 _____ Average 2010 _____

Spring 2011 _____ Fall 2011 _____ Average 2011 _____

* (Comparing combined GPA from 200 .²

Chapters 30% above all-men's ave for 20 (see prior pa^ae) (a 1 10 points - could al[fo re]o|pd #2 below)

0.10 or more increase in last 3 years (10 points + 1 bonus point)

0.01- 0.09 increase in last 3 years (10 points)

No change- 0.09 decrease in last 3 years (8 points)

0.10- 0.19 decrease in last 3 years (6 points)

0.20-0.29 decrease in last 3 years (4 points)

0.30 decrease and below (0 points)

FarmHouse Fraternity

Chapter Award of Excellence

Builder of Men Affirmation Initiative

RITUAL (15 points)

_____ Comply with NIC Standards, chapter new member education program is no longer than a 12-week (5 points)

To receive points, final vote must be cast before 12-week program ends, and the new member must be informed that he has completed the New Member Education process, informed he has been voted in as an active brother and will now assume all rights, privileges and responsibilities of being an active member. Chapters may proceed with the formal initiation (The Pearls Ceremony) within or immediately after the 6-12 week program. Chapters may also wait to formally initiate (conduct The Pearls Ceremony) after semester grades are received.

The following points are based on the Builder of Men Affirmation Initiative approved by the 2008 Conclave.

Written & Prescribed Ritual (5 points)

_____ Chapter modeled language in-line with that suggested in inviting a man to prospective membership. (1 point)

_____ Chapter conducted the Star Ceremony (Pledging Ceremony).

Date(s): _____ (1 point)

_____ Chapter conducted the Crescent Ceremony (Conclusion of New Member Program – 6-12 weeks).

Date(s): _____ (1 point)

_____ Chapter conducted the Pearls Ceremony (Initiation).

Date(s): _____ (1 point)

_____ Chapter conducted the Rubies Ceremony (Conferring of alumni status).

Date(s): _____ (1 point)

Further Affirmations (5 points)

_____ Chapter conducted Weekly Chapter & Individual Builder of Men Affirmations. (1 point)

_____ Chapter conducted the Builder of Men Week daily devotionals as prescribed.

Date(s): _____ (1 point)

_____ Chapter conducted the Fraternal Leadership Dedication to install new chapter officers.

Date(s): _____ (1 point)

_____ Chapter conducted the Alumni and Advisor Leadership Dedication.

Date(s): _____ (1 point)

_____ Chapter conducted at least 2 of the 5 below Fraternal Celebration affirmations (if 2 are marked, 1 point received)

_____ Campus/Community Leadership, Date(s): _____

_____ Honor Society Induction, Date(s): _____

_____ Lavaliering, Date(s): _____

_____ External Honor, Date(s): _____

_____ Engagement/marriage, Date(s): _____

FarmHouse Fraternity Chapter Award of Excellence Authorization and Signatures

As leader of my chapter and undergraduate brothers, as an advisor to this chapter of FarmHouse Fraternity and as a campus representative hosting a FarmHouse chapter, I honestly affirm the information, dates, data, records and information is accurate and submitted in a manner which is congruent with that of the expectations of FarmHouse Fraternity chapters and its members which includes our call to be "honest with ourselves as with our brothers" and if asked to do so can provide additional verification of this Chapter Award of Excellence if asked to do so, as an accurate depiction of our chapter's operations, programming and operational efforts from January 1-December 31.

Chapter President Signature

Date

Additional Chapter Officer Signature

Date

Chapter Advisor Signature

Date

Fraternity Affairs Advisor

Date

FarmHouse Fraternity

Chapter Award of Excellence

Attachment Summary Checklist

ATTACHMENT

REQUIRED DOCUMENTS

- _____ 1. 1-page Big Brother program guidelines/responsibilities
- _____ 2. 1-3 page syllabus of new member education & pre-initiation schedule
- _____ 3. Current copy of chapter bylaws
- _____ 4. Copies of two alumni newsletters produced from Jan. 1–Dec. 31.
- _____ 5. Most recent monthly income/expense statement and balance sheet from chapter
- _____ 6. Spring and Fall chapter budget
- _____ 7. Chapter Procedures for delinquent accounts
- _____ 8. 1-page Chapter Audit summary finding/opinion (from CPA or Alumni Audit Committee)
- _____ 9. Campus involvement list of brothers and clubs/organizations they're involved in
- _____ 10. Community service list of brothers and projects/hrs each volunteered with
- _____ 11. Position responsibilities of chapter's director of risk management
- _____ 12. Chapter's Crisis Management Plan
- _____ 13. Chapter policy/procedures for handling risk management/alcohol/drug violations and disputes
- _____ 14. List of brothers and intramurals/sports each participated in
- _____ 15. 1-page outline/explanation of chapter's structured constructive criticism program
- _____ 16. Chapter retreat schedule and overview of plans/goals
- _____ 17. Outline/details of chapter officer transition program
- _____ 18. Screen shot of chapter web site with current information, no older than January 15
- _____ 19. Sample press release chapter uses and distributes to the media for positive promotion purposes

* Chapters with Houses owned by Association

- _____ 20. Chapter/Association Operating Agreement (who's responsible for what?)
- _____ 21. Sample housing contract or member obligation contract
- _____ 22. Job description/employment agreement with housemother/RA/cook

** Chapters with no Chapter House or house rented by Association/Chapter from landlord, university, etc.

- _____ 20. List of House Search Committee members and detail of progress
- _____ 21. Section of strategic plan related to identifying and acquiring common house for chapter
- _____ 22. Sample house contract or member obligation contract

NOTE: Please label all attachments according to the above numbers